

# NOW HIRING

## COUNTY MANAGER

## MACON COUNTY NORTH CAROLINA

Macon County, located in the mountains of southwestern North Carolina, is seeking applications for a professional leadership role as County Manager. The County Manager is the Chief Executive Officer of the County, reports to a five-member Board of Commissioners, and serves as ex officio Clerk to the Board. The County Manager is responsible for managing a \$63.7 million budget and serves as the Chief Administrative Officer for 22 departments, supervising approximately 394 full-time employees. Applicants must have an understanding of the operations and organization of local government, including budget preparation, finance, human resource management, and knowledge of public administration principles and best practices. Effective verbal and written communication skills are essential to establish and build relationships with the commissioners, citizens, community leaders and organizations, businesses, other local government officials, media representatives, county department heads, and employees.

The ideal candidate will demonstrate the following

- strong interpersonal skills
- the ability to develop and manage a budget with multiple capital projects and collaborate with various partners
- the ability and inclination to connect with the public, employees, businesses, and community organizations
- the ability to communicate well with the Board of Commissioners. They will treat all of them equally and ensure they all have the same information
- the ability to effectively mentor and manage staff
- ability to develop strategic goals and projects with the Board of Commissioners, county departments, and county partners.

The position requires a bachelor's degree in public administration (Master's degree in public administration preferred), business administration, or a comparable field with a minimum of five to ten years of successful experience in county or city management or an equivalent combination of education and experience. North Carolina local government experience is a plus.

Salary is commensurate with education and experience

Submit North Carolina PD-107 application, cover letter, resume with salary history, and work references to:

NCWorks 23 Macon Avenue, Franklin, NC 28734.

